

Students Only Shuttle Employment Application

www.StudentsOnlyShuttle.com

214-725-2022

FAX: 469-375-2485

Applicant Information:

Applicant Name _____ Current Address _____

Home Phone _____ City/State/Zip _____

Alternate Phone _____

Email Address _____

How were you referred to us?: _____

Employment Positions:

Position(s) applying for: _____

*Temporary work – such as back up or as needed? [] Y or [] N *Regular part-time work? [] Y or [] N

What days and hours are you available for work? _____

Are there any days you are not available for work? _____

Are you available to work a schedule that corresponds to the ISD's schedule? _____

If hired, on what date can you start working? ___ / ___ / ___ Can you work on the weekends? [] Y or [] N

Can you work evenings? [] Y or [] N Hourly Rate desired: \$ _____

Personal Information:

Are you over the age of 25? (Drivers must be at least 25 years of age for insurance purposes to be considered for driving employment.) [] Y or [] N

Are you willing to submit to a thorough background check to include criminal offenses, (pending charges and convictions), previous employment, character references and sexual offender check? [] Y or [] N

Are you willing to submit to and pass a controlled substance test? [] Y or [] N

Are you willing to submit to a driving test in our 12 passenger shuttle vans?

Do you have your own current liability insurance in your name that meets the minimum requirements in the State of Texas?

Are you able to perform the essential functions of the job for which you are applying, either with / without reasonable accommodation? [] Y or [] N

If no, describe the functions that cannot be performed _____

(Note: Students Only Shuttle complies with the ADA and considered reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. It is possible that a hire may be tested on skill / agility and may be subject to a medical examination conducted by a medical professional.)

How would you describe your driving record? _____

Do you have any speeding tickets, DWI's or traffic infractions? _____

Have you ever been convicted of a criminal offense (felony or misdemeanor)? [] Y or [] N

Are there currently any charges pending against you for any reason? [] Y or [] N

If yes, please describe the crime - state nature of the crime(s), when and where convicted and disposition of the case

Please explain why you would be a good candidate to be around children/transport them?

Education, Training and Experience

High School:

School name: _____ Number of years completed: _____
School address: _____ Did you graduate? [] Y or [] N
School city, state, zip: _____

College / University/Vocational School:

School name: _____ Number of years completed: _____
School address: _____ Did you graduate? [] Y or [] N
School city, state, zip: _____

Do you have any other experience, training, qualifications, or skills which you feel should be brought to our attention, in the case that they make you especially suited for working with us? [] Y or [] N

If yes, please explain _____

Employment History

Are you currently employed? [] Y or [] N **(If yes, may we contact your current employer?)** [] Y or [] N

Below, please describe past and present employment positions, dating back five years. Please account for all periods of unemployment. **Even if you have attached a resume, this section must be completed.**

1) Name of Employer: _____

Supervisor: _____

Phone #: _____ City/state/zip: _____

Dates of Employment _____ Position _____

Reason for Leaving: _____

May we contact this employer for references? [] Y or [] N

2) Name of Employer: _____

Supervisor: _____

Phone #: _____ City/state/zip: _____

Dates of Employment _____ Position _____

Reason for Leaving: _____

May we contact this employer for references? Y or N

3) Name of Employer: _____

Supervisor: _____

Phone #: _____ City/state/zip: _____

Dates of Employment _____ Position _____

Reason for Leaving: _____

May we contact this employer for references? Y or N

References

List below three persons whom have knowledge of your work performance/character/interaction with children within the last five years.

Name - First, Last: _____ Phone Number: _____

City, state, zip: _____ Occupation: _____

Number of Years Acquainted: _____ Relationship: _____

Name - First, Last: _____ Phone Number: _____

City, state, zip: _____ Occupation: _____

Number of Years Acquainted: _____ Relationship: _____

Name - First, Last: _____ Phone Number: _____

City, state, zip: _____ Occupation: _____

Number of Years Acquainted: _____ Relationship: _____

Please Read and Initial Each Paragraph, then Sign Below

I certify that I have not purposely withheld any information that might adversely affect my chances for hiring. I attest to the fact that the answers given by me are true & correct to the best of my knowledge and ability. I understand that any omission (including any misstatement) of material fact on this application or on any document used to secure can be grounds for rejection of application or, if I am employed by this Students Only Shuttle, terms for my immediate expulsion from the Students Only Shuttle _____

I understand that if I am employed, my employment is not definite and can be terminated at any time either with or without prior notice, and by either me or the Students Only Shuttle _____

I permit the Students Only Shuttle to examine my references, record of employment, education record, and any other information I have provided. I authorize the references I have listed to disclose any information related to my work record and my professional experiences with them, without giving me prior notice of such disclosure. In addition, I release the Students Only Shuttle, my former employers & all other persons, corporations, partnerships & associations from any & all claims, demands or liabilities arising out of or in any way related to such examination or revelation. _____

Applicant's Signature: _____

Date: _____

An Equal Opportunity Employer

Students Only Shuttle is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization.